



## TIPS AND TRICKS FOR SELECTING A LOCATION

Are you looking for business premises or a different type of company location? As a guide for the beginning of the foundation phase, we have summarised the most important steps here:

### 1. Find out about founding a company in general!

Are you asking yourself which legal form you should choose for your company? Or what the situation is with insurance? You can receive answers to these questions and much more at the free founder workshops by the Vienna Chamber of Commerce and Industry.

#### Register for the next date:

E [gruenderservice@wkw.at](mailto:gruenderservice@wkw.at)

W [www.gruenderservice.at](http://www.gruenderservice.at)

### 2. Find out about potential funding!

Is there funding and financial support for your business concept or your business premises? You can receive answers to this question from the funding department of the Vienna Chamber of Commerce and Industry:

E [foerderservice@wkw.at](mailto:foerderservice@wkw.at)

W [wko.at/wien/foerderung](http://wko.at/wien/foerderung)

### 3. Prepare a detailed business concept!

Before setting up your company, you should prepare a business concept that contains a financial or marketing plan, among other things. Are you wondering what the point of this kind of plan is, or how to best begin? The sponsored Vienna business consulting provides you with professional consultants. The subsidy provided by the Vienna Chamber of Commerce and Industry amounts to € 66.00 per hour for young entrepreneurs and company founders, and € 44.00 per hour of consulting for companies in their 3rd year onwards.

E [unternehmensberatung@wkw.at](mailto:unternehmensberatung@wkw.at)

W [wko.at/wien/unternehmensberatung](http://wko.at/wien/unternehmensberatung)

### 4. Start the location search during the company launch phase!

Ideally, you will find your location within a few weeks. However, your search may last a year or longer. You should therefore allow enough time to search for a location and get started during the company launch phase. Here are a few tips:

- Use several search platforms and channels at the same time!
- Create automatic search profiles!
- Go to lots of viewings!
- Establish a network of entrepreneurs, consultants, etc.!
- Gather location information!
- Visit events and workshops and make the most of consulting services!

### 5. Find out about industrial facilities!

Not sure whether you need an operating licence for your business concept? The industrial facility service of the Vienna Chamber of Commerce and Industry is happy to advise you.

E [betriebsanlagenservice@wkw.at](mailto:betriebsanlagenservice@wkw.at)

W [wko.at/wien/betriebsanlagen](http://wko.at/wien/betriebsanlagen)

### 6. Find out about legal frameworks!

So that you can run your company in the long term you have to comply some legal frameworks. Business law is very complex. So the legal service of the Vienna Chamber of Commerce and Industry is happy to advise you.

E [wirtschaftsrecht@wkw.at](mailto:wirtschaftsrecht@wkw.at)

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Personal consultation:  
Please make an appointment.